

AA Brevard

**ARTICULATION AGREEMENT  
DUAL ENROLLMENT PROGRAM  
AGREEMENT BETWEEN THE UNIVERSITY OF SOUTH FLORIDA  
AND  
THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA**

This Agreement is entered into this 1st day of June, 1998, between the **University of South Florida (USF)**, 4202 East Fowler Avenue, SVC 2002, Tampa, Florida 33620-6920 and the **Brevard County School Board**, 2700 Judge Fran Jamieson Way, Viera, Florida 32940-6699.

**WHEREAS**, ss240.1161(1) Florida Statutes encourages universities and school districts to enter into Articulation Agreements on Dual Enrollment and,

**WHEREAS**, the University of South Florida and the Brevard County School Board desire to enter into an Early Admissions/Dual Enrollment Agreement to create opportunities for high school students to pursue college level instruction.

**NOW THEREFORE**, in consideration of the mutual promises contained herein, the parties agree to establish, maintain and implement a Dual Enrollment Articulation Agreement, which embodies the required components of ss240.116(2) Florida Statutes:

1. Generally, dual enrollment, including early admission, is a program in which eligible secondary students are permitted to enroll in a

post-secondary institution on a full-time basis in courses that are creditable toward the high school diploma and to baccalaureate degree.

2. Approved Course/Program Offerings

The University shall offer college level courses that complement the high school curriculum meet the institution's general education/ liberal arts requirements or satisfy prerequisites for the major. Dual enrollment courses will be designated by the Department of Education's common course numbering system. Approved courses are those designated in the annual USF UNDERGRADUATE BULLETIN (Catalog) as applicable to the general education requirements of major prerequisites.

Courses and programs may be deleted or added from the Agreement upon approval by the Superintendent of Schools and University President and incorporated into this Agreement.

3. Eligibility Criteria

A student may, after having earned 18 credits, be excused from the last two semesters of his/her high school experience if he/she is accepted for admission by the University. Additionally, a student must have a grade point average of 3.5 (unweighted) or better, present acceptable scores on the SAT or (E)ACT as determined by the University and obtain a written recommendation/letter of permission from the School Principal or his/her representative.

The University may consider accepting students with a lower GPA than specified above where extenuating circumstances are documented by the Principal or designee.

4. Responsibility for Screening/Monitoring Dual Enrolled Students
  - a. The School Board shall identify students qualified to participate in the dual enrollment program. The High School Principal or his/her designee will approve students eligible for participation in the program. All students must provide proof of immunization against Measles and Rubella as required by the University. No student will be allowed to register until this has been provided to the University Student Health Services.
  - b. The University shall provide advising services to dual enrollment students, coordinate their registration, and monitor academic performance.
  
5. Institutional Responsibilities for Cost of Courses/Programs  
Students shall be exempted from the payment of registration, matriculation, and laboratory fees. The University and the School Board will claim the appropriate FTE earned by students through the appropriate state procedures.

Accounting for early admissions/dual enrollment instructional materials for early admissions/dual enrollment students still enrolled in high school courses on high school campuses (textbooks) shall be accomplished as follows:

- a. The college shall bill the Board for all instructional materials purchased for students still enrolled in high school courses on high school campuses (textbooks) under the early admissions/dual enrollment program as provided in Section ss236.081, F.S.
- b. Students will return instructional materials to the county school board at the end of each term.
- c. Instructional materials will be stored in a book depository provided by the Board and shall be re-issued to students during subsequent terms.
- d. ~~The Board shall provide the use of laboratory equipment, tools, fixtures, etc., which are not consumable, where appropriate.~~
- e. The College shall provide consumable laboratory supplies and materials.

Any other financial considerations shall be required by current state law or as amended as such.

#### 6. Responsibility for Student Transportation

Early Admission/dual enrollment students shall be responsible for their transportation to and from university classes.

#### 7. Institutional Responsibility for Instructional Quality

The University shall be responsible for providing qualified instructional personnel to teach courses open to early admission/dual enrollment students and for ensuring that the quality of the instruction provided those students is comparable to that afforded other university students. The University shall determine course

content consistent with institutional and accreditation criteria and select instructional materials.

## 8. Enrollment Procedures

- a. The student desiring to enroll full-time must submit an SUS Application for Admission, a complete eleventh grade high school transcript and SAT or ACT scores.
- b. The Application for Admission, high school transcript and letter of permission must be submitted by application deadline for the term of desired entrance.
- c. The student must be approved for admission by the University Admissions Office.
- d. The student must enroll at the University as a full-time student and take courses approved by an academic advisor.
- e. The student under this program may be awarded a diploma when the student has completed two university semesters as a full-time student participating in eligible courses and earned no less than 24 semester hours and maintained at least a 2.0 (C) grade point average. The student will retain any honors earned in high school as part of his/her early admission to the University.
- f. It is the student's responsibility to furnish the high school with the University transcript of work completed. A student's permanent high school record shall show adequate notations covering the work accomplished while in the University.

A student who desires to enroll part-time and take an approved specified course only may register as a non-degree (special) student and will not be required to submit an application or other admissions credentials. The High School Principal or his/her designee will certify to the University the student's eligibility for dual enrollment.

This agreement may be terminated by any party with thirty (30) day written notice to the other parties.

Approved by:



Betty Castor, President  
University of South Florida

May 4, 1998  
Date



William L. Powell, Chairman  
Brevard County School Board

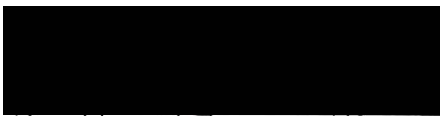
June 9, 1998



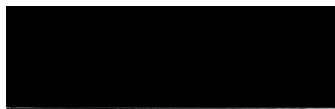
David E. Sawyer, Ed.D., Superintendent  
Brevard County School Board

June 9, 1998  
Date

Approved as to Form:



University of South Florida Attorney



Brevard County School Board Attorney

6/15/98

**Office of the Dean  
Undergraduate Studies and Community College Relations  
University of South Florida**

Voice 974-4051

SVC 2002

Fax 974-0945

**MEMORANDUM**

**April 15, 1998**

To: Noreen Segrest

From: W. Robert Sullins  
Dean and Director

SUBJECT: Brevard County Articulation Agreement Dual Enrollment Program

Attached is a copy of the Brevard County Articulation Agreement Dual Enrollment Program. Please review the agreement. If you find any problems with it, please let me know. If not, please return the approved document to me. I will forward it to the President's Office for President Castor's signature.

Attachment

